

PARISH CHURCH OF ST JOHN THE EVANGELIST, ANGELL TOWN

HEALTH AND SAFETY POLICY

The Parochial Church Council adopted the following Health and Safety Policy on 7 July 2005

The Parochial Church Council of St John's Church, Angell Town recognises and accepts its responsibility under the health and safety at work act 1974 to comply with the requirements of current legislation, and uses Guidelines published by the Ecclesiastical Insurance Group for detailed guidance.

A member of the Parochial Church Council will be appointed annually to be responsible for general issues of health and safety. The Parochial Church Council's responsibilities will be exercised on a day to day basis by the nominated officer, Maria McBean. Ms. McBean will head a premises working party to inspect the premises, assess risks and the action needed and report recommendations to the Parochial Church Council.

The Parochial Church Council will itself:

- Ensure that premises and equipment are safe
- Ensure that handling, particularly of heavy items, is carried out safely
- Identify qualified first aiders and if necessary arrange for appropriate training
[Maria McBean and Jermaine Gordon]
- Adapt the church premises to be safe in an emergency
- Ensure that there is no smoking in church and hall premises
- Items needing regular attention include, fire extinguishers (annual maintenance contract) & fire exits / signs; first aid boxes; electrical installation; lightning conductor (5 yearly maintenance contract)

All organisations which employ staff on church and hall premises will be asked to demonstrate that they have in place satisfactory policies to meet this end, and carry out statutory fire drills, reporting these to the Parochial Church Council's Building Committee.

This policy will be reviewed annually in the month of its adoption.

Reviewed and amended 8 July 2010